



Stott's Colleges

Stott's Colleges Pty Ltd
CRICOS Provider Number 00197D



BUSINESS

BACHELOR OF BUSINESS





BACHELOR OF BUSINESS

CRICOS COURSE CODE 057075K

LEVEL AND DURATION OF DEGREE

The degree comprises six semesters. There are two semesters each academic year. This means that the degree may be completed in three years. The maximum time that can be taken to complete the degree is six years of part time study (domestic students only).

The degree (accounting elective stream) is fully recognised by the National Institute of Accountants with graduates able to be employed as Accountants as well as become eligible for membership to the NIA.

OVERVIEW OF THE BODY OF KNOWLEDGE

The Bachelor of Business follows five broad bands of study designed to give you a thorough understanding of the role of Accountants in the operation of a small and large business.

It provides for a major stream in Accounting satisfying the membership accreditation requirements of the National Institute of Accountants (NIA).

Accounting (Elective Stream)

Understanding finance is central to the role of successful managers and entrepreneurs and the major in accounting provides a thorough understanding of the role of accounting processes and principles, finance, financial reporting and planning in business and corporations. The eight accounting subjects cover basic accounting and business decision-making processes through the more specialised to Accounting for Taxation and Auditing and Assurance.

Management

The five management subjects are designed to give a thorough understanding of the role of management in the operation of a business. From Management Fundamentals to Developing Strategy students learn about planning, leadership, organising and controlling a business organisation to successfully attain its goals. The whole bachelor culminates into the preparation of a Business plan with access to a Graduation Investment Fund for successful, innovative and acceptable business plans.

Marketing

Covering in detail the functions of marketing within a business; the subject becomes increasingly complex as the degree program progresses and has a balance between broad theories of marketing and the attainment of practical knowledge about the design and implementation of marketing strategies. Topics covered include Market Strategy, Marketing Mix and An International Perspective, which covers topics such as the role of international strategic alliances in leveraging awareness of products, and the role of culture in formulating expectations of marketing strategies

Law

The law stream encompasses subjects to provide a good understanding of the legal environment in which business operates. Fundamentals of Law deal with topics such as the legal principles of contract and tort law, and the main business organisational structures and their relative advantages or

disadvantages. Business and Company Law cover topics such as the looks more deeply into the relationships between business structures and law. It also identifies constitutional, social and legal frameworks which impact upon business and corporations planning. Law and Commerce in Asia provides an important insight into the legal frameworks that exist in some Asian countries and the ramifications of these frameworks for doing business in Asia

Human Resource Management

Managers and entrepreneurs must be able to manage and lead other people. The Human Resource Management subjects in the degree program provide knowledge in relation to the role of HRM in business organisations. The degree program also covers the legal framework within which we operate, including the Occupational Health and Safety and the new Industrial Relations system in Australia. Teaching also includes strategic HRM and the role of training and evaluation of performance as a function in the growth of a business.

Community Services Management (elective stream)

The Bachelor of Business (Community Services Management) is designed to give the students a broad understanding of the business practises in the community sector. The course is designed to give the students the necessary skills and knowledge to work on a management level in the sector. The students will have the necessary foundation to go on and complete post graduate University courses

RATIONALE

The Bachelor of Business is designed to give students a broad understanding of Business practices and principles as well as general business theory

The Bachelor of Business (elective stream - Accounting) The structure of the degree with a major in accounting provides students with the knowledge and information to move directly into a career as an Accountant either as an employee or a small business owner; or go onto further study at post-graduate level. It will also allow successful graduates to become eligible for membership to the National Institute of Accountants.

The Bachelor of Business (elective stream Community Services Management) is designed to give the students a broad understanding of the business practises in the community sector. The course is designed to give the students the necessary skills and knowledge to work on a management level in the sector. The students will have the necessary foundation to go on and complete post graduate University courses

Students having completed a Diploma in Community Welfare can further their career by gaining accounting, finance, management, marketing and HR skills necessary to manage or establish a business in the community sector in this course

The degree approaches these areas in a way that will give students the capacity to reflect about the contemporary issues around these subjects with a considerable amount of critical and analytical thinking.



DEGREE STRUCTURE

The Bachelor of Business is conducted over six semesters. There are four subjects taught in each semester. These subjects are taught concurrently within each semester. In most cases subjects studied in first and second semester of the first year only are prerequisites for the subjects studied later in the degree.

The following tables show the sequence of subjects studied. Students commencing their studies from semester 2 or 3 study the even semester (2, 4 and 6) before the odd semester (1, 3, 5) throughout their studies,

BACHELOR OF BUSINESS (GENERAL) SEMESTER SEQUENCING

Semester 1	Semester 2	Semester 3	Semester 4	Semester 5	Semester 6
ACC101 Accounting and Business Decisions	Elective	Elective	Elective	ACC302 Corporate Finance	MAN302 Preparation of the Business Plan
BIS101 Business Information Systems	LAW101 Fundamentals of law	LAW201 Businesses and Company Law	HRM202 HRM and the Law	Elective	HRM301 Strategic HRM
MAN101 Introduction to Management	ECO101 Foundations of Economics	MAN201 Management Fundamentals	MAN202 Leadership, Learning and Management	Elective	Elective
MRK101 Introduction to Marketing Management	HRM101 Introduction to Human Resource	MRK201 The Marketing Mix	Elective	MAN301 Developing Strategy	Elective

BACHELOR OF BUSINESS (ELECTIVE STREAM ACCOUNTING) SEMESTER SEQUENCING

Semester 1	Semester 2	Semester 3	Semester 4	Semester 5	Semester 6
ACC101 Accounting for Business Decisions	BST101 Business Statistics*	ACC201 Accounting Theory	ACC202 Management Accounting A	ACC301 Corporate Accounting	ACC303 Taxation
BIS101 Business Information Systems	LAW101 Fundamentals of law	LAW201 Business and Company Law	HRM202 HRM and the Law	LAW301 Laws and Commerce in Asia	HRM301 Strategic HRM
MAN101 Introduction to Management	ECO101 Foundations of Economics	MAN201 Management Fundamentals	MAN202 Leadership, Learning and Management	MAN301 Developing Strategy	MAN302 Preparation of a Business Plan
MRK101 Introduction to Marketing	HRM101 Introduction to HRM	MRK201 The Marketing Mix	MRK202 An International Perspective	ACC302 Corporate Finance	ACC304 Auditing and Assurance



BACHELOR OF BUSINESS (COMMUNITY SERVICES MANAGEMENT) SEMESTER SEQUENCING

Semester 1	Semester 2	Semester 3	Semester 4	Semester 5	Semester 6
ACC101 Accounting for Business Decisions	MAN102 Developing Effective Communication Techniques	COM201 Legal Processes	HRM203 Performance Management	COM301 Developing New Networks	COM302 Welfare Law and Ethics
BIS101 Business Information Systems	LAW101 Fundamentals of law	LAW201 Business and Company Law	HRM202 HRM and the Law	MAN305 Developing and Implementing Policy	HRM301 Strategic HRM
MAN101 Introduction to Management	ECO101 Foundations of Economics	MAN201 Management Fundamentals	MAN202 Leadership, Learning and Management	MAN301 Developing Strategy	ACC302 Corporate Finance
MRK101 Introduction to Marketing	HRM101 Introduction to HRM	MRK201 The Marketing Mix	MAN302 Preparation of a Business Plan	MAN304 Managing Teams	COM303 Community Services Management

ENTRY REQUIREMENTS

When you apply for a place at Stott's Colleges your application must be addressed to the Registrar. If you are applying for Recognition of Prior Learning the Registrar will forward your application to the Academic Board, or a person delegated by the Academic Board, for assessment

FOR ENTRY INTO FIRST YEAR

For Domestic Students:

- Evidence of successful completion of a Senior Secondary Certificate of Education to Year 12 or equivalent. This includes all Commonwealth State and Territory final year secondary school certificates of education, or international equivalent.

For International Students:

International equivalence to successful completion of Year 12 is understood in terms of the Victorian Curriculum Assessment Authority guidelines available at:
<http://www.vcaa.vic.edu.au/vce/vcerecognition/equivalals/equivalents.html>

International students must also demonstrate that they have English language ability equivalent to IELTS level 6.

- Competency to IELTS 6 means that the student has documentary evidence of having completed an IELTS exam at an official IELTS testing centre within the previous twelve months of the student's proposed start date for the Bachelor of Business and that the student was given an overall score of 6 with no single band lower than 5.5.

Mature Age entry:

Students over the age of eighteen, who can demonstrate capacity for successful study at a tertiary level through work and life experience as judged by the Academic Board, may be admitted into first year.

For entry into Second Year, (or exemption from part of the first year), which constitutes Recognition of Prior Learning for the first year of the degree, the following criteria will apply:

- Successful completion of the first year of study of a related Bachelor degree at an accredited tertiary provider. Students applying for entry into second year, or exemption from part of first year under this provision may apply to have their first year accepted as Recognition of Prior Learning by the Academic Board. The Academic Board may at its full discretion decide whether or not, and/or to what extent, Stott's College will grant Recognition of Prior Learning for the completed first year, however this Recognition of Prior Learning may never exceed one year in duration, may only be granted for the first year of study and will be assessed on a subject by subject basis.
- Successful completion of the following Diploma level qualifications accredited as such under the AQF as a VET level courses within the following Training Packages (or subsequent editions of these Training Packages) and accepted as such by the Academic Board:
 - FNS04 Financial Services,
 - BSB01 Business Services,
 - CA99 Information Technology,
 - CHC50702 Community Welfare

Students applying for entry into second year or exemption from part of first year under this provision may apply to have their Diploma qualification accepted as Recognition of Prior Learning by the Academic Board. The Academic Board may, at its discretion decide whether or not, and/or to what extent, Stott's Colleges will grant Recognition of Prior Learning in respect of the Diploma, however the concession in relation to Recognition of Prior Learning may never exceed one year in duration, may only be granted for the first year of study and will be assessed on a subject by subject basis.

In order to maintain the quality of our degree and our graduates Stott's will only assess Recognition of Prior Learning from Diplomas qualifications designed from specific and relevant training packages and only on a subject-by-subject basis.