



Stott's Colleges

... An Australian tradition since 1883

Application Form – International Students

(Effective 1 January 2009)

The application is not valid unless signed and dated
(Students under the age of 18 years require the signature of one parent/guardian)

Personal Information

Family Name: _____ Given Names (in full): _____

Date of Birth: ____/____/____ (day/month/year) Gender: Male Female

Address in Australia (if known) _____

Telephone: AH: _____ Mobile: _____ Email: _____

Emergency Contact/Guardian (in Australia): _____ Relationship: _____

Home Address: _____

Telephone: BH: _____ AH: _____ Mobile: _____

Address Overseas: (must be applicant's address not agents): _____

Telephone: _____ Email: _____

Passport Information

Passport No: _____

Type of Visa: Student Tourist Working Holiday Other _____

Overseas Student Health Cover (OSHC)

Do you have overseas health cover? Yes No

If yes, what is the name of your provider? _____

Membership Number: _____ Membership Expiry Date: _____

For Student Under 18 Years Only

Full Name of Parent/Guardian: _____ Relationship: _____

Home Address: _____

Telephone: BH: _____ AH: _____ Mobile: _____

Email Address: _____ Occupation: _____

Educational Background - Highest Level Achieved

Name of Qualification: _____

Institution: _____ Year Completed: _____

Have you enrolled in a similar course elsewhere? Yes No
(If you have you may be eligible for a Credit Transfer or Recognition of Prior Learning. The form is available on website)

Have you been employed in the area covered by the course applied for? Yes No
(If you have you may be eligible for a Credit Transfer or Recognition of Prior Learning. The form is available on website)

Own assessment of English Language Elementary Intermediate Advanced

Language spoken at home _____ Other languages spoken _____

English exams completed and score _____

Please attach certified evidence of English language ability (eg. IELTS test score) and Academic results

Why choose Stott's Colleges? Career Academic Personal

Where did you hear about us? Agent Friends Other

Proposed intake _____

Agent No: _____ Name: _____

Ph: _____ Fax: _____ E-mail: _____

Conditions of Enrolment

- Stott's Colleges reserves the right to discontinue or alter any course date, tuition or service fee, location, timetable or staffing without prior notice. (This will constitute as provider default)
- Interest will not be credited to Student Fees or disbursements and therefore, no interest will be recovered by students in the event of their cancellation.
- Students are to abide by Stott's Colleges' policies, procedures and rules.
- Australian visa regulations state that international students must have a satisfactory attendance record of at least 80% in order to continue to study in Australia. After Cautioning, students who have unsatisfactory attendance may be excluded from classes and may be reported to the Australian Immigration Authorities.
- Students must maintain valid Overseas Student Health Care insurance throughout their enrolments.
- Any school-aged dependants accompanying international students in Australia must be enrolled in either a government or non-government school and the international students are responsible for the payment of their school-aged dependants' school fees.
- This agreement and the availability of Stott's Colleges Complaints and Appeals Policy does not remove from students the right to take further action under Australian Consumer Protection laws or to pursue other legal remedies.

Course Selection and Fees (Please tick course selection)

Select Course	Code	Qualification	Course Duration	Tuition Fee
<input type="checkbox"/>	032533F	Year 11 & 12 VCE	2 years	\$30,000 \$15,000 per year
<input type="checkbox"/>	046106K	Year 11 & 12 VCAL	2 years	\$30,000 \$15,000 per year
<input type="checkbox"/>	047702D	BSB30201 Certificate III in Business Administration	20 weeks	\$5,000
<input type="checkbox"/>	047703C	BSB40201 Certificate IV in Business Administration	20 weeks	\$5,000
<input type="checkbox"/>	057075K	Bachelor of Business	3 years	\$36,000 \$1500 per unit (Total of 24 units)
<input type="checkbox"/>	069334G	Bachelor of Business (Accounting)	3 years	\$36,000 \$1500 per unit (Total of 24 units)
<input type="checkbox"/>	063246A	Bachelor of Business (Community Services Management)	3 years	\$36,000 \$1500 per unit (Total of 24 units)
<input type="checkbox"/>	057020C	CHC50702 Diploma in Community Welfare Work	2 years	\$20,000 \$10,000 per year (\$5,000 per semester)
<input type="checkbox"/>	065924G, 065924G, 065925F	SIT50307 Diploma of Hospitality (Incorporating SIT30807 Certificate III in Hospitality (Commercial Cookery) & SIT40407 Certificate IV in Hospitality (Commercial Cookery))	2 years	\$23,900 Minimum deposit required \$6,950
Other Fees				
<input type="checkbox"/>	Enrolment Fee (not applicable for Bachelor of Business)			\$200
<input type="checkbox"/>	Study Materials (Diploma of Hospitality only)			\$700
<input type="checkbox"/>	Study Materials (Certificate III in Business Administration)			\$200
<input type="checkbox"/>	Study Materials (Certificate IV in Business Administration)			\$200
<input type="checkbox"/>	Overseas Student Health Cover			Up to 12 months - \$354
<input type="checkbox"/>	Airport Transfer – Arrival & Departure			\$180
<input type="checkbox"/>	Airport Transfer – Arrival only (Tullamarine)			\$109
<input type="checkbox"/>	Homestay Placement – Under 18 years*			\$250 per week
<input type="checkbox"/>	Homestay Placement – Over 18 years*			\$220 per week
<input type="checkbox"/>	Homestay Placement Fee			\$200
Note: * Includes breakfast, lunch and dinner				
				TOTAL: \$ _____

Refund Policy

I agree to be bound by the Stott's Colleges' Refund Policy as described below:

- Applications for refunds must be made in writing to Stott's Colleges Pty Ltd;
- Refunds will be issued within 28 days of receipt of a written application and will include a statement including how the refund was calculated;
- Enrolment Fees are only refundable upon provider default (where applicable, the administration service fee is also not refundable);
- There will be no refund if cancellation occurs after course commencement. (except in case of visa rejection)
- Homestay, homestay placement and airport transfer fees are not refundable if cancelled less than two weeks before arrival;
- Early termination of homestay is subject to a 10% cancellation fee on monies paid;
- Fees will be refunded in full if proof of visa rejection is provided; Visa refusal refunds are calculated in accordance with ESOS Regulation 3.19(2) & (3)
- Stott's Colleges reserves the right to cancel or not offer a program. If any program is cancelled and/or not offered, in accordance with sections 27 and 29 of the *Education Services for Overseas Students Act 2000*, and the ESOS regulations 2001 (as amended), one of the following options will be offered:
 - Fees will be refunded in full, within two (2) weeks from the date of default; or
 - An alternative course or part course can be arranged at the providers' expense. If accepted by the student the payment of course fees will be paid to the alternative provider within two (2) weeks from the date of notice of default.
- Notice of student cancellation must be received in writing before course commencement, fees will be refunded less:
 - Fees paid to a representative (if applicable); and
 - A cancellation fee of 20% of course tuition fees.
- Tuition fees are not transferable to another person;
- Refunds will be paid to the person who enters into the written agreement with the centre.

Student Declaration

- I understand and have been fully advised of the terms of this Application, the fees, refund conditions and conditions of enrolment and agree to be a student of Stott's Colleges.
- I understand that the information I provide to Stott's Colleges may be made available to the Australian Government and designated authorities and, if relevant, the Tuition Assurance Scheme and the ESOS Assurance Fund Manager. In other circumstances, information collected on this form or during my enrolment can be disclosed without my prior consent where authorised or required by law.
- I understand that Stott's Colleges is required, under s19 of the ESOS Act 2000, to report to the Department of Immigration and Citizenship about: changes to student's enrolment; and any breach by students of student visa conditions relating to attendance or satisfactory academic progress.

Applicant/Guardian Signature _____ Applicant/Guardian Name _____
Date ____ / ____ / ____