



Stott's Colleges Pty Ltd
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CRICOS Provider 00197D

Stott's Colleges Acceptance of Offer Agreement

(Please return this completed agreement together with your payment to Stott's Colleges)

Section 1: Personal Details and Visa Information

Family Name: _____ Given Names: _____

Sex: M / F Date of Birth: _____

Address:

Phone / Fax / Email address: _____

Citizenship: _____ Passport Number: _____

At which Australian diplomatic post (city, country) do you intend to apply for your student visa?

Parent(s)/legal guardian details:

Family Name: _____ Given Names: _____

Address:

Phone / Fax / Email address: _____

Section 2: Course Acceptance Information

I accept Stott's Colleges' offer of a place in the following course(s):

No.	Course Name	Commencement Date	Finishing Date

I have attached a bank draft/telegraphic transfer funds for the following:

Enrolment Fee A\$ _____
Consolidated Fee A\$ _____
Tuition Fee (full course fee) A\$ _____
Administration Service Fee* A\$ _____
Overseas Student Health Cover A\$ _____
Airport Transfer A\$ _____
Homestay Fee-Under 18 yrs** A\$ _____
Homestay Fee-Over 18 yrs** A\$ _____
Homestay Placement Fee A\$ _____

Total Course Fees A\$ _____

LESS: Deposit (A\$ _____)

Balance due A\$ _____
payable by instalment before commencement of each semester

* Only applicable for students wishing to enrol in Stott's Colleges' packaged Higher Education courses. This non-refundable fee will be credited towards the student's tuition once the student commences the relevant course ** Includes Breakfast, lunch and dinner

Section 3: Student's Declaration

You must read the following statements and sign at the bottom of the page to indicate that you understand your contract with Stott's Colleges. If you are under 18, your parent or legal guardian must sign as well.

I, _____, acknowledge that:
(please print your name)

- I have received a Letter of Offer that identifies my course, the fees payable, OSHC costs and any conditions attached to the Letter of Offer.
- I agree to be bound by the conditions attached in my Letter of Offer. These include:
 - Successful completion of the pre-requested ELICOS course.
 - The undertaking of additional number of weeks of ELICOS study than stated in my Letter of Offer if my level of English is unsatisfactory or if I fail to achieve the required IELTS band for my further study in Australia.
- I understand my obligations under the *Educations Services for Overseas Students (ESOS) Act* (Section 20) 2000, which requires me to notify Stott's Colleges of any change in my Australian address within seven days for the duration of my enrolment.
- I understand that I must maintain a satisfactory attendance of at least 80% in order to continue my study in Australia.
- I understand that I must maintain a satisfactory course progress, that is, a competency in at least 50% of my units in any study period.
- I understand that the information that I provide to Stott's Colleges may be made available to the Australian Government and designated authorities and, if relevant, the Tuition Assurance Scheme and the ESOS Assurance Fund Manager. In other circumstances, information collected on this form or during my enrolment can be disclosed without my prior consent where authorised or required by law.
- I understand that this agreement, and the availability of Stott's Colleges Complaints and Appeals Policy, does not remove my right to take action under Australia's consumer protection laws.
- I understand that after receiving eCoEs or visa for the course which I accepted, course changes will not be considered for a 6 months period and will be at the discretion of Stott's Colleges according to its Student Transfer Policy.
- I understand that Stott's Colleges reserves the right to discontinue or alter any course date, tuition or service fee, location, timetable or staffing without prior notice.
- I understand that any school-aged dependants accompanying me in Australia must be enrolled in either a government or non-government school and I am responsible for the payment of his or her school fees.
- I must arrive at Stott's Colleges before the commencement of classes unless I have obtained authorised permission from Stott's Colleges.
- I have received and read Stott's Colleges International Student Prospectus.
- I agree to be bound by Stott's Colleges policies, procedures and rules.
- I agree to be bound by the Stott's Colleges' Refund Policy as described below:
 - Applications for refunds must be made in writing to Stott's Colleges Pty Ltd;
 - Refunds will be issued within 28 days of receipt of a written application and will include a statement including how the refund was calculated;
 - Enrolment Fees are not refundable (where applicable, the administration service fee is also not refundable);
 - There will be no refund if cancellation occurs after course commencement;
 - Homestay, homestay placement and airport transfer fees are not refundable if cancelled less than two weeks before arrival;
 - Early termination of homestay is subject to a 10% cancellation fee on monies paid;
 - Fees will be refunded in full if proof of visa rejection is provide;
 - Stott's Colleges reserves the right to cancel or not offer a program. If any program is cancelled and/or not offered, in accordance with sections 27 and 29 of the *Education Services for Overseas Students Act 2000*, and the ESOS regulations 2001 (as amended), one of the following options will be offered:
 1. Fees will be refunded in full, within two (2) weeks from the date of default; or
 2. An alternative course or part course can be arranged at the providers' expense. If accepted by the student the payment of course fees will be paid to the alternative provider within two (2) weeks from the date of notice of default.
 - Notice of student cancellation must be received in writing before course commencement, fees will be refunded less:
 1. Fees paid to a representative (if applicable); and
 2. A cancellation fee of 20% of course tuition fees.
 - Tuition fees are not transferable to another person;
 - Refunds will be paid to the person who enters into the written agreement with the centre.

Student Signature: _____

Date: / /

Parent/Guardian Signature: _____

Date: / /